

Annual on-street carparking return

Authority name

GUILDFORD BOROUGH COUNCIL ON BEHALF OF WAVERLEY BOROUGH COUNCIL

Financial year

2016-17

| | £ | NOTES |
|---|----------|--|
| REVENUE EXPENDITURE | | |
| DIRECT COSTS | | |
| Staff costs | | |
| Enforcement staff | 121,691 | Should include all costs e.g. Salaries,wages, agency costs, oncosts, FRS17/IAS19 adjustments, employers insurance, cars, mileage allowances , training , etc. for all ENFORCEMENT STAFF i.e . CEOs, notice processors , Appeals staff,etc |
| Non-enforcement staff | 35,607 | Should include all costs e.g. Salaries,wages, agency costs, oncosts, FRS17/IAS19 adjustments, employers insurance, cars, mileage allowances , training , etc. for all NON ENFORCEMENT STAFF i.e Head of parking / service, Managers, |
| Contracted out enforcement staff | 0 | Should include staffing element of contracted out enforcement services |
| Contracted out cash collection staff | 5,382 | Should include staffing element of contracted out cash collection services |
| Operating costs | | |
| Contracted out services | 0 | Should include non-staffing element of contracted out service costs |
| Notice processing software and Handheld Computers | 64 | Only include costs related to dedicated parking services. All other software / hardware/ IT support etc costs should be included in the overheads section. |
| Maintenance of equipment (pay and display) | 6,508 | |
| <i>Maintenance of signs and lines</i> | | <i>offset by income below</i> |
| Adjudication and debt registration | 4,448 | Include court fees, adjudication costs etc |
| Consumables (printing materials /stationary etc) | 5,587 | |
| other (please list) | 8,343 | Vehicle repairs, hire and fuel (£6,166); Personal safety devices contracts (£554); Postage (£1,623) |
| | | 187,630 |
| OVERHEAD COSTS | | |
| Indirect staff | 3,770 | Should include: All cost types listed as per notes 1 and 2, but for any costs incurred relating to admin support staff shared with other services in the division, share of head of directorate cost etc. |
| IT | 6,843 | Internal IT recharge: Hardware and software, corporate systems, helpdesk etc |
| Office accommodation | 8,241 | Internal recharge |
| Depot accommodation | 0 | Internal recharge |
| HR | 3,320 | Internal recharge (include HR and payroll) |
| Audit | 1,141 | Internal recharge |
| Finance | 2,250 | Internal recharge |
| Office services | 540 | Internal recharge (include Post room / asset mgmnt/ print room/scanning etc) |
| Cashiers/Creditors/Debtors | 1,440 | Internal recharge |
| Customer services | 200 | Internal recharge |
| other (please list) | 1,110 | Legal Service recharge (£380); Transport Plan recharge (£90); Health and Safety recharge (£640). |
| | | 28,856 |
| TOTAL EXPENDITURE | | 216,485 |
| REVENUE INCOME* | | |
| <i>*All income should be entered as a negative figure</i> | | |
| Pay and Display | -122,013 | |
| Penalties | -175,884 | |
| Resident permits | -53,936 | |
| <i>Maintenance of signs and lines recharge</i> | 0 | <i>offsets costs above</i> |
| Suspensions and Waivers | -4,321 | |
| Visitor permits | -38,170 | |
| Other receipts | -1,310 | Carers permits (£290); Misc (£1,020) |
| | | -395,634 |
| TOTAL INCOME | | -395,634 |
| NET (SURPLUS)/DEFICIT | | -179,149 |
| FRS17/IAS19 adjustment | | -11,613 |
| REVISED NET (SURPLUS)/DEFICIT | | -190,762 |

| Surplus share: | | £ |
|----------------------|-----|----------|
| SCC | 20% | -38,152 |
| Local Area committee | 60% | -114,457 |
| Local Authority | 20% | -38,152 |

This page is intentionally left blank